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CHC30408 Certificate IV in Alcohol and Other Drugs

This qualification covers workers who provide a range of services and interventions to clients with alcohol and other drugs issues and/or implement health promotion and community interventions.
Work may take place in a range of contexts such as community based organisations, residential rehabilitation services and outreach services.

This qualification:
• Defines the knowledge and skills for support workers and care workers who work autonomously under the broad guidance of other practitioners and professionals in the community services and health sectors
• Refers to specific knowledge of a client with alcohol and other drugs issues and to appropriate intervention processes applied in residential and community settings.

Occupational titles may include:
• Case worker • Family support worker
• Community support worker • Outreach worker
• Detoxification worker • Support worker
• Drug and alcohol worker

PACKAGING RULES
16 units must be selected for this qualification including:
• 9 compulsory units (8 plus 1)
• 7 elective units
A wide range of elective units is available and may include:
- Relevant electives listed below the compulsory units for this qualification – these electives have been grouped to facilitate selection
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Community Services and/or Health Training Packages
- Where appropriate, to address workplace requirements, units of competency packaged at this level or higher in other relevant Training Packages

Compulsory units
CHCAOD402A Work effectively in the alcohol and other drugs sector
CHCAOD408A Assess needs of clients with alcohol and/or other drugs issues
CHCAOD411A Provide interventions for people with alcohol and other drug issues
CHCCM404A Undertake case management for clients with complex needs
CHCCOM403A Use targeted communication skills to build relationships
CHCCS400A Work within a relevant legal and ethical framework
CHCOHS312A Follow safety procedures for direct care work

AND *one of the following first aid units: (Note: First aid is recommended as a co-requisite for CHCAOD408A and CHCAOD411A – specific unit depends on jurisdiction)*

HLTFA301B Apply first aid
OR
HLTFA402B Apply advanced first aid *(Note pre-requisite HLTFA301B)*

AND any ONE (1) *of the following:*
CHCAOD407D Provide needle and syringe services
CHCAOD409D Provide alcohol and/or other drug withdrawal services
CHCCS403B Provide brief intervention
CHCORG405C Maintain an effective work environment
CHCPROM401B Share health information

The importance of culturally aware and respectful practice
All workers undertaking alcohol and other drugs work need foundation knowledge to inform
their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with
clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and
assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training
Package.
Where work involves a specific focus on Aboriginal and/or Torres Strait Islander and/or
culturally diverse clients or communities, one or both of the following electives is recommended:
HLTHIR403B Work effectively with culturally diverse clients and co-workers
HLTHIR404B Work effectively with Aboriginal and/or Torres Strait Islander people

Relevant electives (to be decided)
Electives are to be selected in line with specified Packaging Rules. The following grouping of relevant electives is provided to facilitate selection and does not necessarily reflect workplace requirements. Electives may be selected from one or more groups. Employers may specify that certain electives are required to address specific workplace needs.

Work with people with mental health issues
CHCCS514A Recognise and respond to individuals at risk
CHCCS521A Assess and respond to individuals at risk of suicide
CHCMH401A Work effectively in mental health settings
CHCMH402A Apply understanding of mental health issues and recovery processes
CHCMH403A Establish and maintain communication and relationships to support the recovery process
CHCMH404A Conduct assessment and planning as part of the recovery process
CHCMH405A Work collaboratively to support recovery process
CHCMH408B Provide interventions to meet the needs of consumers with mental health and AOD issues

Client needs
CHCAOD406D Work with clients who are intoxicated
CHCAOD407D Provide needle and syringe services
CHCAOD409D Provide alcohol and/or other drug withdrawal services
CHCCH522A Undertake outreach work
CHCCHILD404A Support the rights and safety of children and young people
CHCCM501A Coordinate complex case requirements
(Note pre-requisite CHCCM404A)
CHCCS305A Assist clients with medication *(Note pre-requisite HLTAP301A)*
CHCCS401B Facilitate responsible behaviour
CHCCS414A Provide education and support on parenting, health and well being
CHCCS417A Provide support and care relating to suicide bereavement
CHCCS419B Provide support services to clients
CHCCS422A Respond holistically to client issues and refer appropriately
CHCCS426A Provide support and care relating to loss and grief
CHCCS504A Provide services to clients with complex needs
CHCCS506A Promote and respond to workplace diversity
CHCDIS301A Work effectively with people with a disability
CHCDIS410A Facilitate community participation and inclusion
CHCFAM406B Engage and resource clients to improve their interpersonal relationships
CHCFAM407B Work effectively in relationship work
CHCGROUP403D Plan and conduct group activities
CHCGROUP408B Facilitate and review a psycho-educational group
CHCGROUP410B Deliver a structured program
CHCICS405A Facilitate groups for individual outcomes
CHCICS406A Support client self-management

CHCICS407A Support positive lifestyle
CHCICS408A Provide support to people with chronic disease
CHCPROM503A Provide community focused promotion and prevention strategies
CHCRF402B Provide intervention support to children and families
CHCYTH511A Work effectively with young people and their families
HLTAP301A Recognise healthy body systems in a health care context

Service delivery
BSBINM201A Process and maintain workplace information
CHCAD401D Advocate for clients
CHCCD402A Develop and provide community education projects
CHCCD404D Develop and implement community programs
CHCCD420A Work to empower Aboriginal and/or Torres Strait Islander communities
CHCCH426B Support client participation in the organisation
CHCCHILD401A Identify and respond to children and young people at risk
CHCCS421A Undertake community sector work within own community
CHCICS402A Facilitate individualised plans
CHCNET402A Establish and maintain effective networks
CHCORG405C Maintain an effective work environment
CHCPROM401B Share health information
CHCPROM502B Implement health promotion and community intervention
(Note jurisdictions may have specific first aid requirements)
HLTFA302A Provide first aid in remote situation *(Note pre-requisite: HLTFA301B)*
HLTFA402B Apply advanced first aid *(Note pre-requisite: HLTFA301B)*

Financial literacy education electives
CHCFLE301A Work with clients needing financial literacy education
CHCFLE302A Educate clients in fundamental financial literacy skills
CHCFLE303A Educate clients to understand debt and consumer credit

Settlement work electives
CHCSW401A Work effectively with forced migrants
CHCSW402A Undertake bicultural work with forced migrants in Australia

Outreach work
CHCCH427A Work effectively with people experiencing or at risk of homelessness
CHCCH522A Undertake outreach work